

## LIVING TOGETHER CHARTER – PROJECT INDEPENDENCE (PI) Latham

Revised by Resident Committee 22<sup>nd</sup> August 2019

While a comfortable atmosphere is desired, some rules of behaviour and expectations are necessary to ensure the PI household at Latham lives in harmony. All of the residents of the Latham community; along with their respective family member, parent or carer have met and decided to adopt the following set of rules which will be known as the “Living Together Charter”.

The Living Together Charter will apply equally to all residents, the Live In Resident Co-ordinator (LIRC) and all residents’ support network individuals, paid and unpaid, and any guests invited to the PI Latham home. Every year the Living Together Charter will be discussed and any changes needed agreed upon by all residents, the LIRC and the Resident Committee.

<b><i>Responsibility for locking doors</i></b>	<ul style="list-style-type: none"> <li>• Residents lock the door/s after they go in or come out</li> <li>• All residents are to carry their keys with them at all times.</li> </ul>
<b><i>Who the residents contact if they lock themselves out</i></b>	<ul style="list-style-type: none"> <li>• If this occurs during the hours of 2.00pm pm and 8.00pm (Mon to Friday) – LIRC can be contacted</li> <li>• Family / Parent / Carer if outside of these hours</li> <li>• If a lock smith is required this will be at the cost of the resident</li> </ul>
<b><i>Music / Loud Noise</i></b>	<ul style="list-style-type: none"> <li>• From 10:00 pm onwards earphones are to be used or the noise turned down</li> <li>• If a resident is having a party or group of people over – let the rest of the house know if possible the night before the event</li> <li>• If the music or loud noise continues after 10:00 pm             <ul style="list-style-type: none"> <li>○ The person who is making the noise should be asked politely to turn it down</li> <li>○ The person who is making the noise should be respectful of the request and the person who is making the request</li> </ul> </li> <li>• If the noise still continues of the person is disrespectful let LIRC know when they are next available.</li> <li>• Residents are responsible for cleaning any common areas that are used during a resident party/gathering.</li> </ul>
<b><i>My Space / Common Areas</i></b>	<ul style="list-style-type: none"> <li>• Each resident is to respect the private space of other residents and in particular one another’s units</li> <li>• A resident is only allowed to enter the private space of another resident when they have been invited to do so</li> </ul>

	<ul style="list-style-type: none"> <li>• The LIRC is authorised to enter the unit of a resident at any time if they have reason to believe there is an emergency situation, particularly if it is life threatening.</li> <li>• Residents are to respect all goods and property in the private and common areas. PI is responsible for upkeep and replacement of items as necessary unless damaged wilfully. If a resident notices damage or something not working in the common areas please notify LIRC as soon as possible.</li> </ul>
<b><i>Use of Personal Goods / Donating Goods</i></b>	<ul style="list-style-type: none"> <li>• Each resident is to respect the personal goods and property of each person and not use other people's property without permission.</li> <li>• Any goods donated to the Latham PI house will first be accessed for suitability by a PI representative. Once deemed needed and acceptable, this item then becomes the property of PI. Should the item be damaged or require replacement it will be at the discretion of PI and no negotiation with the donor will be entered into.</li> </ul>
<b><i>Invited Guests and Friends</i></b>	<ul style="list-style-type: none"> <li>• All residents are encouraged to invite family and friends to the PI home at any time</li> <li>• This is provided that these visits do not impact on the good order or operation of the home or affect the wellbeing of the other residents and the LIRC</li> <li>• The LIRC is permitted to bring friends, relatives or family into their personal unit, but will be asked not to bring outside guests into the PI common areas unless discussed with the residents prior to their visit.</li> <li>• The guest bedroom is to be used by a casual LIRC and/or residents family members or guests for a maximum of 5 nights at one time. LIRC is to use their discretion as to the appropriateness of the person to stay in the guest room. LIRC must be notified at least 2 days prior to the person staying over to give them a chance to get the room ready. LIRC is responsible for keeping the laundering of sheets and towels but guests are asked to leave the room as it was found neat and tidy. Residents may have friends stay overnight in their units for a maximum of 2 nights per week.</li> </ul>
<b><i>Support Network Access</i></b>	<ul style="list-style-type: none"> <li>• Resident support networks are permitted to have access to the PI home.</li> <li>• Residents should make every effort to introduce their support networks to the LIRC and the other residents.</li> <li>• Support workers are expected to acknowledge and be respectful to all residents and the LIRC at Latham.</li> <li>• Support workers are responsible for leaving common areas clean and tidy after support sessions.</li> </ul>
<b><i>Evening Meal</i></b>	<p><b><i>Evening Meal</i></b></p> <ul style="list-style-type: none"> <li>• The evening meal will be served at approx. 6.00pm – 6.30pm</li> <li>• If any resident does not require an evening meal or they are going to be delayed, they must let LIRC know as early as possible</li> <li>• LIRC will inform the residents if they are going to be unavailable on any night that they are usually there.</li> <li>• A clean up roster will be discussed with residents by LIRC, all residents are expected to help with cleaning up after the meal</li> </ul>

	<ul style="list-style-type: none"> <li>• If residents would like a guest/s to stay for dinner it will be a \$10 cash donation to be paid to LIRC prior to dinner. These monies will then be kept by LIRC to be used to purchase extra food if needed or for special occasions or celebrations.</li> </ul>
<b>Plants</b>	<ul style="list-style-type: none"> <li>• Any plants which are contained in a pot are able to be used</li> <li>• Annuals such as pansies and other small colourful plants are also welcome</li> <li>• All residents are welcome to take an interest in the gardens in the common areas, in particular the vegetable patch. If residents want to water or garden in these areas, please see LIRC.</li> </ul>
<b>Cleaning</b>	<ul style="list-style-type: none"> <li>• Each resident is responsible for the cleaning of their own unit and private courtyard space.</li> <li>• Although LIRC cleans the Common areas it is expected that all residents keep these areas clean and tidy at all times removing any and all personal items before retiring for the evening.</li> </ul>
<b>Harassment</b>	<ul style="list-style-type: none"> <li>• Any form of harassment, bullying or abuse of any resident or the LIRC, by any resident, the LIRC, visitors or support workers <u>will not be tolerated</u>.</li> </ul>
<b>Smoking</b>	<ul style="list-style-type: none"> <li>• Smoking <u>is not permitted</u> in any of the three PI houses located on the Latham site</li> <li>• Smoking <u>is permitted</u> in courtyards and balconies only, however not near any doors or windows</li> </ul>
<b>Alcohol</b>	<ul style="list-style-type: none"> <li>• The use of alcohol <u>is allowed</u> in resident units only, NOT in common area – <i>“only as long as its use does not cause anti-social behaviour”</i>.</li> </ul>
<b>Drugs</b>	<ul style="list-style-type: none"> <li>• The use of illegal drugs <u>is prohibited</u> within the PI home and common areas.</li> </ul>